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DEPARTMENT OF DEFENSE

Office of the Secretary

[Docket ID DoD-2020-OS-0052]

Proposed Collection; Comment Request

**AGENCY:** Defense Finance and Accounting Service, Department of Defense (DoD).

**ACTION:** Information collection notice.

**SUMMARY:** In compliance with the *Paperwork Reduction Act of 1995*, the Defense Finance

and Accounting Service announces a proposed public information collection and seeks public

comment on the provisions thereof. Comments are invited on: whether the proposed collection

of information is necessary for the proper performance of the functions of the agency, including

whether the information shall have practical utility; the accuracy of the agency's estimate of the

burden of the proposed information collection; ways to enhance the quality, utility, and clarity of

the information to be collected; and ways to minimize the burden of the information collection

on respondents, including through the use of automated collection techniques or other forms of

information technology.

**DATES:** Consideration will be given to all comments received by [insert 60 days from

publication of this notice in the Federal Register].

**ADDRESSES:** You may submit comments, identified by docket number and title, by any of the

following methods:

Federal eRulemaking Portal: http://www.regulations.gov. Follow the instructions for

submitting comments.

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Mail: DoD cannot receive written comments at this time due to the COVID-19

pandemic. Comments should be sent electronically to the docket listed above.

Instructions: All submissions received must include the agency name, docket number and title

for this Federal Register document. The general policy for comments and other submissions

from members of the public is to make these submissions available for public viewing on the

Internet at http://www.regulations.gov as they are received without change, including any

personal identifiers or contact information.

**FOR FURTHER INFORMATION CONTACT:** To request more information on this

proposed information collection or to obtain a copy of the proposal and associated collection

instruments, please write to Defense Finance and Accounting Service ATTN: DFAS-IN/ZPFA,

8899 East 56<sup>th</sup> St., Indianapolis, IN 46249-0500, Denise Shaffer, (317) 212-4461.

SUPPLEMENTARY INFORMATION:

TITLE; ASSOCIATED FORM; AND OMB NUMBER: Personal Check Cashing

Agreement, DD Form 2761, OMB Control Number 0730-0005.

**NEEDS AND USES:** The information collection requirement is necessary to meet the

Department of Defense's (DoD) requirement for cashing personal checks overseas and afloat by

DoD disbursing activities, as provided in 31 U.S.C. 3342. The DoD Financial Management

Regulation, Volume 5, provides guidance to DoD disbursing officers in the performance of this

information collection. This allows the DoD disbursing officer or authorized agent the authority

to offset the pay without prior notification in cases where this form has been signed subject to

conditions specified within the approved procedures.

**AFFECTED PUBLIC:** Individuals or households.

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**ANNUAL BURDEN HOURS: 1187.** 

**NUMBER OF RESPONDENTS: 4748.** 

**RESPONSES PER RESPONDENT: 1.** 

**ANNUAL RESPONSES:** 4748.

**AVERAGE BURDEN PER RESPONSE:** 15 minutes.

FREQUENCY: On occasion.

The Personal Check Cashing Agreement form is designed exclusively to help the DoD

disbursing offices expedite the collection process of dishonored checks. The front of the form

will be completed and signed by the authorized individual requesting check cashing privileges.

By signing the form, the individual is freely and voluntarily consenting to the immediate

collection from their current pay, without prior notice, for the face value of any check cashed,

plus any charges assessed against the government by a financial institution, in the event the

check is dishonored. In the event the check is dishonored, the disbursing office will complete

and certify the reverse side of the form and forward the form to the applicable payroll office for

collection from the individual's current pay.

Dated: May 26, 2020.

Aaron T. Siegel,

Alternate OSD Federal Register

Liaison Officer, Department of Defense.

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